**First**

Zhenyu starts the introduction. (**remember to merge the google calendar, sticky notes, and todo.txt to form Task Catalyst**). (**We can help you to prepare sticky notes also because I think it will require many sticky notes**.)

**Second**

Kelvin starts his part by playing “John”. (**The content is what I remember: simple but powerful, accessible everywhere, user friendly**.) (**The tasks that you describe in the slides can be added to the Task Catalyst inside the thumb drive**.) After this part finishes, kelvin will say let me get back to my work(can be rephrased).

**Third**

At this stage, zhenyu and kelvin will sit at each side of the seminar room. Thida will come forward to present her part. I will wear the **blazer** kelvin lent me and prepared outside of the seminar room. **(I dunno whether it is better for me to prepare outside or inside the seminar room**). At this point of time, Thida can explain the scenario and the role kelvin, zhenyu and weijie are playing. (**We need to think of a name for zhenyu since kelvin is called john**.)Before the meeting part, zhenyu and kelvin are doing their work. First, kelvin will plug in the task catalyst thumb drive. After that, Kelvin is reading emails sent by boss and adding tasks given by boss while zhenyu will also start adding his task by writing on the sticky notes. (**At this point, thida can talk about kelvin is the type that is always finding a way to do things faster to save his time while zhenyu is the old fashionable guy who prefer the old way of doing things. 🡨 Can be rephrased**) After adding the tasks, zhenyu can start pasting the new added sticky notes onto the whiteboard and at this time, kelvin will check his today tasks and inform zhenyu that it is time for meeting with boss. Zhenyu will have a (shocked face 🡨 shocked expression very important ah XD) and start looking at the bunch of sticky notes to look for the meeting task then kelvin, zhenyu and weijie will leave the room for a while and Thida will start talking about the scene changes to a meeting room. At this time, zhenyu and kelvin will first enter the room and weijie will join later (because boss is always not punctual.)After that, kelvin and zhenyu will stand up and greet the boss (weijie will try to find a background music to play while boss is entering the room, to make it funny). 🡨 this is unnecessary, if you all dun want, can remove this. (these will be added after I wake up, too sleepy already, I think mostly the boss will ask you all to add task, edit task, delete task, undo task.) boss dismisses the meeting and weijie leaves the meeting room. (during this time zhenyu and kelvin can discuss what kind of conversation u want to have, I think it is better if zhenyu asks what application kelvin is using and kelvin is talking about all the benefits of using task catalyst.)

**Fourth**

After the meeting, weijie and thida switches, thida becomes kelvin’s fake girlfriend. Weijie will be presenting the rest of the demo. (this part I will fill in after I wake up)